

BUCKFASTLEIGH TOWN COUNCIL

Minutes of the Council Matters Meeting held in Room 3 at the Town Hall on Wednesday 10th April 2019 at 7.30 pm.

Present: Councillors Andy Stokes (Chair), Pam Barrett, Kate Paxman, Pamela Forbes and Judith Hart (Town Clerk).

In attendance: 2 members of the public

Press: No Press in attendance

19/01. Apologies: Cllrs Dan Simpson, Ron Fox, Huw Cox and John Nutley (District).

19/02. Councillors invited to declare any interests: None

19/03. Questions and comments from the public: None

19/04. Minutes of the Finance Committee held on 27th March 2019.

Signed.

To resolve the following recommendations from Minute Nos:
19/81 Proposal to ring-fence budget and grant allocations from 2018/19 for expenditure in 2019/20 and initial review of Council reserves

To be ratified at the April full Council meeting.

19/05. Budget Analysis Report 01.03.19 – 31.03.19:

Noted.

19/06. Bank Payments Report and Bank Statement 01.03.19 – 31.03.19:

Noted.

19/07. Definition of terms of reference and delegated powers for new committee structure:

A summary of the new committee structure was given and that new terms of reference will be drawn up for approval by the new councillors following the May election.

The Council Matters meeting will have the following remit:

Review of Town Council policies and procedures

Finance

Audit reports, internal control and risk

The draft budget and Community Engagement event

Larger grants

Personnel matters under Part II

Recruitment

Co-option of new Councillors

It was suggested that the financial spend of this committee should be increased from £500 to £2,000 now that membership of all the committees is open to all the Councillors.

Action: Cllr Pam Barrett and the Town Clerk to draft terms of reference.

19/08. Hello Summer funding and service provision update:

Victoria Park has successfully been awarded a Children in Need grant of £10,000 per year for the next 3 years. This will reduce the need for funding by the Town Council. Victoria Park will be paying the administrative costs and the delivery of the programme up to £10,000. The Town Council will meet the remaining costs from the budget allocated for this purpose.

The grant is subject to rigid compliance for e.g. monitoring and safeguarding which will require more administration. It was suggested that all Town Councillors, staff and Victoria Park volunteers undertake child protection training. There is concern regarding the level community safeguarding. Training can be provided either in a face to face environment or online. This will initially be funded by the Children in Need grant and then by the Town Council's Community Development Fund. It has been agreed that Victoria Park will pay the Town Council for Inga's administrative time to deliver the Hello Summer programme.

19/09. Items requiring urgent attention:

Cllr Kate Paxman raised the issue of bullying in Victoria Park.

Action: Members to look at an anti-bullying campaign at the June meeting of Buckfastleigh Matters.

The meeting closed at 8.55 pm.