

# BUCKFASTLEIGH TOWN COUNCIL

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that a **Town Council Meeting** at which your attendance is summoned will be held in Room 3 at the Town Hall on **Wednesday 9<sup>th</sup> March 2016 at 7.30pm** to transact the business specified in the Agenda set out below.



Town Clerk

**To:- The Chairman and Members of Buckfastleigh Town Council.  
The press and public are welcome to attend.**

## AGENDA

### **Part I. (Open to the Public)**

1. Questions and issues raised by the Public. To include presentation by the Revd. Tom Benson - application for grant funding towards the cost of grass cutting at Holy Trinity Church.
2. Grants Presentation to Local Groups and Organisations.
3. Police Report (enclosed)
4. Reports from the County Councillor and District Councillors.
5. Apologies for Absence. To receive apologies from Councillors unable to attend.
6. Councillors are invited to declare any interests of a pecuniary nature they may have in any item to be considered at this meeting. They may not take part in any debate or vote on this item.
7. To approve as a correct record and sign the minutes of the Town Council meeting held on 10<sup>th</sup> February 2016. (enclosed)
8. To receive the minutes of the Finance Committee held on 24<sup>th</sup> February 2016. (enclosed)  
To resolve the following recommendations from Minute Nos:

16/89. Buckfastleigh Town Council Financial Regulations – updated version to review and recommend for resolution. To include a review of independent audit provision.

16/90. Review of Risk Assessment Management 2016 to recommend for adoption by resolution.

16/91. Review of Statement of Internal Control 2016 to recommend for adoption by resolution.

16/92. Review of Investment Strategy 2016 to recommend for adoption by resolution with one amendment.

9. To receive the draft minutes of the Highways and Planning Committee held on 2<sup>nd</sup> March 2016 (to be sent by email)
10. To appoint a new Chair for the Tourism, Recreation and Economic Development Committee.
11. Application for grant funding towards the grass cutting at Holy Trinity Church under Section 214 of the Local Government Act 1972 for 2016/17 (item deferred from the Finance Committee held on 24<sup>th</sup> February 2016)
12. Proposal to set up a Working Party for the separation of the Town Council and Town Hall Trust.
13. Formation of a Working Party to look at parking provision in the town.
14. Chairman's Announcements.
15. Clerk's Announcements.
16. Correspondence
17. Reports from other meetings and working parties attended by Members.
18. Items requiring Urgent Attention. To receive urgent items (if any). (Items are brought to the attention of the Committee Members by the Chairman as a matter of urgency. Members are reminded however, that they have not received the statutory notice of this business to be transacted and should therefore recognize that any decision made may be taken to be unlawful if challenged in the future).