



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that a Town Council Meeting**  
**at which your attendance is summoned will be held**  
**on Wednesday 30<sup>th</sup> January 2019 at 7.30pm**  
**Room 3 Buckfastleigh Town Hall.**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Andy Stokes, Janet Jones, Pam Barrett, Ben Cattrall, Huw Cox, Pamela Forbes,  
Ron Fox, Gwena Harman, Kate Paxman, Simon Rines and Dan Simpson

**AGENDA**

1. Apologies for absence, declaration of members' interests and approval of the minutes from the meeting held on 12<sup>th</sup> December 2018 (minutes enclosed)
2. Questions and comments from the public
3. Reports from the Police, County and District Councillors.
4. Minutes of the Environment and Transport Committee held on 2<sup>nd</sup> January 2019 (enclosed)
5. Matters to approve from the Finance Committee (enclosed)
  - i. Approve as a correct record and sign the Minutes of the Meeting held on 28<sup>th</sup> November 2018
  - ii. Budget Analysis Reports for November and December
  - iii. Bank Payments Reports and Bank Statements November and December
  - iv. Interim Internal Audit Report 2018/19
6. Town Council Projects - to discuss the planning, management and communication issues for existing and new projects for 2019
7. To consider a Draft Review of the Town Council meeting structure (information enclosed)
8. Proposal to appoint an interim Town Hall management committee
9. Town Council response to Dartmoor Local Plan: First Draft Consultation (Regulation 18)

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

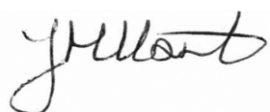
[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

10. Chair's Announcements
11. Clerk's Announcements
12. Correspondence
13. Reports from other meetings and working parties attended by Members
14. Items requiring Urgent Attention

**Part II (Private)**

15. Minutes of the Personnel Committee held on 22<sup>nd</sup> January 2019 (enclosed)



Judith M. Hart  
Town Clerk