



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that a Council Matters Meeting at which your attendance is summoned will be held on Wednesday 12<sup>th</sup> June 2019 at 7.30pm Room 3 Buckfastleigh Town Hall.**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Andy Stokes, Pam Barrett, John Bailey, Sue Clarke, Huw Cox, Pamela Forbes, Ron Fox, Darren Greep, Gwena Harman, Kate Kayley, David Patrick and Sylvee Phillips

**AGENDA**

1. Apologies for absence and declaration of members' interests in accordance with the Council's Code of Conduct
2. Questions and comments from the public
3. To approve and sign as correct the Minutes of the Council Matters Meeting held on 15<sup>th</sup> May 2019 and review actions from this meeting (enclosed)
4. Budget Analysis Report 01.05.19 - 31.05.19 (enclosed)
5. Bank Payments Report and Bank Statement 31.05.19 - 31.05.19 (enclosed)
6. To discuss the Independent Auditor's Report for the 2018/19 Year End Accounts (enclosed)
7. Introduction to Standing Orders and annual review (amended draft Standing Orders enclosed)
8. Appointment of Members to the Personnel Committee
9. Proposal to develop a Health and Well-Being Strategy (see attached information)
10. Proposal to improve the events section of the Town Council website and

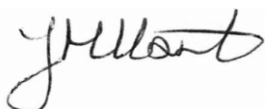
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[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

install electronic notice boards in key locations to enhance communication to the community

11. To discuss the provision of financial support for the annual Christmas Fair
12. Review of proposed designs and cost for a new visitor's sign at the entrance to South Devon Railway
13. Councillors updates regarding matters relevant to this meeting
14. Items requiring Urgent Attention



Judith M. Hart  
Town Clerk