



BUCKFASTLEIGH TOWN COUNCIL
Notice is hereby given that a Buckfastleigh Matters Meeting at which your attendance is summoned will be held on Wednesday 6th November 2019 at 7.30pm Room 3 Buckfastleigh Town Hall.

The press and public are welcome to attend

To Members of Buckfastleigh Town Council:

Andy Stokes, Pam Barrett, John Bailey, Sue Clarke, Huw Cox, Pamela Forbes, Ron Fox
Darren Greep, Gwena Harman, Kate Kayley, David Patrick and Sylvee Phillips

AGENDA

1. Appointment of Acting Chair for this meeting only
2. Apologies for absence, declaration of members' interests in accordance with the Council's Code of Conduct
3. Questions and comments from the public
4. To approve and sign the Minutes of the Buckfastleigh Matters Meeting held on 2nd October 2019 and review actions from this meeting (enclosed)
5. Smaller Grant Applications (enclosed)
6. Planning Applications for commercial sites and areas of significant development or interest – planning application 0451/19 Proposed: Change of shopfront to include new doors to retail unit and moving of doors forward to property boundary at 33 Chapel Street, Buckfastleigh
7. Proposal to combine the Heart of Buckfastleigh Awards celebration with a Town Council hosted SOUP event in the New Year
8. To discuss the annual community Christmas lunch
9. Adoption of community defibrillators update following initial discussion at the Town Council meeting held on 23rd October 2019 (information enclosed)

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

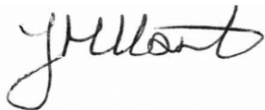
www.buckfastleigh.gov.uk

Email: clerk@buckfastleigh.gov.uk

10. Chair's Announcements

11. Councillors updates regarding matters relevant to this meeting

12. Items requiring Urgent Attention – to resolve that the meeting moves into a Part II (Private Session) to discuss a matter of commercial sensitivity that would be prejudicial to the public interest. Members of the public and press to be excluded for this part of the meeting

A handwritten signature in black ink, appearing to read 'J. Hart', written in a cursive style.

Judith M. Hart
Town Clerk