



BUCKFASTLEIGH TOWN COUNCIL
Notice is hereby given that a Council Matters Meeting at which your attendance is summoned will be held on Wednesday 13th November 2019 at 7.30pm Room 3 Buckfastleigh Town Hall.

The press and public are welcome to attend

To Members of Buckfastleigh Town Council:

Andy Stokes, Pam Barrett, John Bailey, Sue Clarke, Huw Cox, Pamela Forbes, Ron Fox, Darren Greep, Gwena Harman, Kate Kayley, David Patrick and Sylvee Phillips

AGENDA

1. Appointment of Acting Chair for this meeting only
2. Apologies for absence and declaration of members' interests in accordance with the Council's Code of Conduct
3. Questions and comments from the public
4. To approve and sign as correct the Minutes of the Council Matters Meeting held on 9th October 2019 and review actions from this meeting (enclosed)
5. To review new draft Terms of Reference for the Buckfastleigh Matters and Council Matters Committees pending resolution to adopt by full Council (enclosed)
6. To review the new meeting structure which came into effect on 1st April 2019 (enclosed)
7. Budget Analysis Report 01.10.19 - 31.10.19 (enclosed)
8. Bank Payments Report and Bank Statement 01.10.19 - 31.10.19 (enclosed)
9. Draft Budget and Precept 2020/21 (version 1. enclosed)
10. To progress the creation of a new and independent board of trustees for the Buckfastleigh Town Hall and Institute

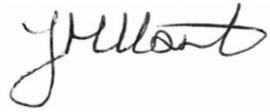
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www.buckfastleigh.gov.uk

Email: clerk@buckfastleigh.gov.uk

11. Councillors updates regarding matters relevant to this meeting

12. Items requiring Urgent Attention

A handwritten signature in black ink, appearing to read 'J. Hart', is positioned above the printed name.

Judith M. Hart, Town Clerk