



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that a Town Council Meeting**  
**using the remote meeting service Zoom at which**  
**your attendance is summoned will be held on**  
**Wednesday 4<sup>th</sup> November 2020 at 7.00pm**

**The press and public are welcome to attend but will be held in the Zoom Waiting Room facility until the meeting commences**

**If you would like to join the meeting please use the following Meeting Link:**

**<https://us02web.zoom.us/j/88049931197?pwd=TTIxUDhvV0RVVjNIRWFzL2dXM3FCUT09>**

**Meeting ID: 880 4993 1197**

**Passcode: 302649**

**To Members of Buckfastleigh Town Council:**

Sue Clarke, Pam Barrett, John Bailey, Sue Clarke, Huw Cox, Ron Fox, Darren Greep, Gwena Harman, Kate Kayley, Erin Kohler-Ockmore, David Patrick, Sylvee Phillips and Andy Stokes

**AGENDA**

1. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
2. To approve and sign the minutes from the Town Council meeting held on 21<sup>st</sup> October 2020 and review actions from this meeting (Appendix 1)
3. Questions and comments from the public
4. Community Christmas celebration update following initial discussion at the October Meeting
5. Questions to District and County Councillors
6. To discuss volunteer recruitment and funding for Christmas food baskets
7. Ratification of increase to corporate credit card
8. Chair's Announcements
9. Councillor updates relevant to this meeting

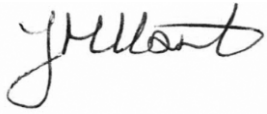
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[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

10. Items requiring Urgent Attention

11. Summary of Key Messages

A handwritten signature in black ink, appearing to read 'J. Hart', written in a cursive style.

Judith M. Hart  
Town Clerk