



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that the Annual Town Council Meeting followed by a Town Council Meeting at which your attendance is summoned will be held outdoors on Wednesday 19<sup>th</sup> May 2021 at 7.00pm at Victoria Park, Plymouth Road, Buckfastleigh**

**The press and public are welcome to attend subject to current social distancing measures**

**To Members of Buckfastleigh Town Council:**

Sue Clarke, Erin Kohler-Ockmore, John Bailey, Huw Cox, Ron Fox, Darren Greep, Kate Kayley, David Patrick, Sylvee Phillips, Andy Stokes and Bryony Tilsley

**Annual Town Council Meeting**

**AGENDA**

1. Election of Town Mayor and Chair of the Town Council for 2021/22 and Declaration of Acceptance of Office
2. Election of Deputy Town Mayor and Deputy Chair of the Town Council for 2021/22 and Declaration of Acceptance of Office
3. Apologies for absence and approval of the minutes from the meeting held on 15th May 2019 (Appendix 1)
4. Review of meeting structure and appointment of the Chair of the Personnel Committee
5. Appointment of Members of the Personnel Committee
6. Review and appointment of new signatories to the Town Council bank account
7. To adopt the General Power of Competence having confirmed that the Town Council has met the conditions of eligibility as defined in the Localism Act 2011 S1 and S1 96S The Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012 (Appendix 2)
8. Public Question Time

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

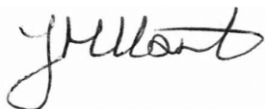
[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

# Town Council Meeting

## AGENDA

1. Apologies for absence, introductions and declaration of members' interests in accordance with the Council's Code of Conduct
2. To approve and sign the minutes from the Town Council meeting held on 5<sup>th</sup> May 2021 and review actions from this meeting (Appendix 3)
3. Questions and comments from the public
4. Questions to District and County Councillors and comments on reports relevant to this meeting
5. Budget Analysis Report 01.04.21 – 30.04.21 (Appendix 4)
6. Bank Payments Report and Bank Statement 01.04.21 – 30.04.21 (Appendix 5)
7. To receive the Internal End of Year Audit Report 2020/21 (Appendix 6)
8. Motion to Support the Climate and Ecological Emergency Bill (Appendix 7)
9. To consider a Larger Grant Application (Appendix 8)
10. Chair's Announcements
11. Councillor updates relevant to this meeting
12. Items requiring Urgent Attention
13. Summary of Key Messages



Judith M. Hart  
Town Clerk