



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that the Annual Town Council Meeting followed by a Town Council Meeting at which your attendance is summoned will be held on Wednesday 18<sup>th</sup> May 2022 at 7.00pm Room 3 Buckfastleigh Town Hall**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Sue Clarke, Erin Kohler-Ockmore, John Bailey, Huw Cox, Ron Fox, Darren Greep, David Patrick, Sylvee Phillips and Kathy Taylor

**Annual Town Council Meeting**

**AGENDA**

1. Election of Town Mayor and Chair of the Town Council for 2022/23 and Declaration of Acceptance of Office
2. Election of Deputy Town Mayor and Deputy Chair of the Town Council for 2022/23 and Declaration of Acceptance of Office
3. Apologies for absence
4. Appointment of the Chair of the Personnel Committee and Members of this Committee
5. Review of current meeting structure and to consider the reinstatement of the Highways and Planning Committee and Tourism and Recreation Committee
6. Review and appointment of new signatories to the Town Council bank account (if applicable)
7. The General Power of Competence – to note that the Town Council has not met the conditions of eligibility as defined in the Localism Act 2011 S1 and S1 96S The Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012 due to not meeting the criteria for the number of elected councillors (must equal or exceed two thirds of its total number of councillors)

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

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8. Public Question Time

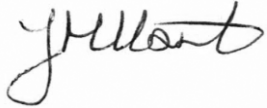
## **Town Council Meeting**

### **AGENDA**

1. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
2. To approve and sign the minutes from the Town Council meeting held on 20<sup>th</sup> April 2022 and review actions from this meeting (Appendix 1)
3. Presentation by representatives of Participate Arts
4. Questions and comments from the public
5. To discuss the co-option of Town Councillor vacancies (Appendix 2)
6. Questions to District and County Councillors and comments on reports relevant to this meeting
7. Update from the Jubilee Committee meeting held on 25 April 2022
8. Budget Analysis Report 01.04.22 – 30.04.22 (Appendix 3)
9. Bank Payments Report and Bank Statement 01.04.22 – 30.04.22 (Appendix 4)
10. Following the completion of audit - to receive and note the following:
  - The Annual Internal End of Year Audit Reports 2021/22 (Appendix 5)
  - To sign the Accounting Statement of the Annual Return 2021/22 (Appendix 6)
  - The Exercise of Public Rights which will commence on 20 May 2022 and end on 14 July 2022 (Appendix 7)
11. To approve the renewal of the Town Council's insurance policy (Appendix 8)
12. Chair's Announcements
13. Councillor updates relevant to this meeting

14. Items requiring Urgent Attention

15. Summary of Key Messages

A handwritten signature in black ink, appearing to read 'J. Hart', is positioned above the printed name.

Judith M. Hart  
Town Clerk