



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that a Town Council Meeting**  
**at which your attendance is summoned will be held**  
**on Wednesday 18<sup>th</sup> January 2023 at 7.00pm**  
**Room 3 Buckfastleigh Town Hall**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Sue Clarke, Erin Kohler-Ockmore, Caroline Bach-Price, John Bailey, Huw Cox,  
Ron Fox, Mark Jefferys, Sylvee Phillips, and Leigh Walker-Haworth

**AGENDA**

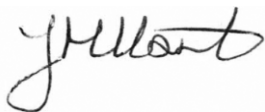
1. Election of Town Mayor and Chair of the Town Council and Declaration of Acceptance of Office following the resignation of Councillor Sue Clarke as Mayor and Chair
2. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
3. To approve and sign the minutes from the Town Council Meeting held on 21<sup>st</sup> December 2022 and review actions from this meeting (Appendix 1)
4. To receive the notes from the Town Council meeting with the Victoria Park charity held on 12<sup>th</sup> December 2022 (Appendix 2)
5. Questions and comments from the public
6. To discuss two smaller grant applications deferred from the November Town Council meeting with the applicant (Appendix 3)
7. Questions to District and County Councillors and comments on reports relevant to this meeting
8. Planning Applications for commercial sites and areas of significant development or interest
9. Review of Council Meeting structure and timetable

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

10. To receive and note the Buckfastleigh Youth Wellbeing Café Annual Report 2022 (Appendix 4)
11. Budget Analysis Report 01.12.22 – 31.12.22 (Appendix 5)
12. Bank Payments Report and Bank Statement 01.12.22 – 31.12.22 (Appendix 6)
13. Multi-Pay Card Statements October 2022 to December 2022 (Appendix 7)
14. Quarterly Bank Reconciliation October 2022 to December 2022 (Appendix 8)
15. Chair's Announcements
16. Councillor updates relevant to this meeting
17. Items requiring Urgent Attention
18. Summary of Key Messages
19. Motion to move into a Part II (private) session to discuss one item of confidential business in accordance with Schedule 12A of the Local Government Act 1972 (Appendix 9)



Judith M. Hart  
Town Clerk