



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that a Town Council Meeting**  
**at which your attendance is summoned will be held**  
**on Wednesday 20<sup>th</sup> September 2023 at 7.00pm**  
**Room 3 Buckfastleigh Town Hall**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Huw Cox (Chair), John Bailey, Sue Clarke, Emma Fitzpatrick, Ron Fox,  
Paul Georghiades, Sylvee Phillips, and Leigh Walker-Haworth

**AGENDA**

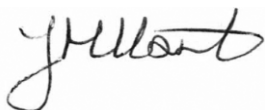
1. To receive and approve any apologies for absence
2. To receive any declaration of members' interests in respect of items on the agenda and in accordance with the Council's Code of Conduct
3. To approve and sign the minutes from the Town Council Meeting held on 16<sup>th</sup> August 2023 and review actions from these meetings (Appendix 1)
4. To receive and note the minutes of the Finance Committee held on 13<sup>th</sup> September 2023 (Appendix 2)  
To resolve the following recommendations from Minute No:  
23/22. To review ring-fenced budgets and make recommendations to full Council for the 2024/25 budget.
5. Questions and comments from the public
6. To consider Smaller Grant Applications (Appendix 3)
7. Questions to District and County Councillors and comments on reports relevant to this meeting
8. Planning Applications for commercial sites and areas of significant development or interest
9. To review the Police Reports for July and August 2023 (Appendix 4 & 5)

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10. To receive feedback from the Councillor Surgery held on 9<sup>th</sup> September 2023
11. To approve a quote to provide a new Tetrapak carton recycling service (deferred from 2022) in the Victoria Woodholme car park pending approval by Teignbridge District Council (Appendix 6)
12. Proposal to sign up to the National Association of Local Councils, Society of Local Council Clerks and County Associations 'Civility and Respect Project' to include a new Dignity at Work Policy (Appendix 7 & 8)
13. To adopt an amendment to the Town Council Code of Conduct as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (Appendix 9)
14. Town Council 2024/25 budget setting community consultation update
15. Budget Analysis Report 01.08.23 – 31.08.23 (Appendix 10)
16. Bank Payments Report and Bank Statement 01.08.23 – 31.08.23 (Appendix 11)
17. Chair's Announcements
18. Councillor updates relevant to this meeting
19. Summary of Key Messages



Judith M. Hart  
Town Clerk