



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that the Annual Town Meeting**  
**followed by a Town Council Meeting at which**  
**your attendance is summoned will be held on**  
**Wednesday 17<sup>th</sup> April 2024 at 7.00pm**  
**Room 3 Buckfastleigh Town Hall**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Sue Clarke (Chair), John Bailey, Steven Burch, Joanna De Groot-Marzec, Ron Fox, Paul Georghiades, Sylvee Phillips, and Leigh Walker-Haworth

**Annual Town Meeting**

**AGENDA**

1. Introduction and welcome to the Annual Town Meeting
2. Apologies for absence and approval of the minutes from the Annual Town Meeting held on 19<sup>th</sup> April 2023 (Appendix 1)
3. A review of Town activities during the year and a look ahead to the future by Councillor Sue Clarke, Mayor of Buckfastleigh (Appendix 2)
4. Public Question Time

**Town Council Meeting**

**AGENDA**

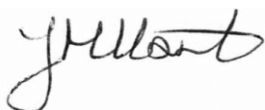
1. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
2. To approve and sign the minutes from the Town Council meeting held on 20<sup>th</sup> March 2024 and review actions from this meeting (Appendix 3)

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

3. Representation by Mary Ridgway, Teignbridge District Council Housing Enabling Officer and Mandy Goddard, Devon Communities Together re a new Housing Needs Survey for the parish of Buckfastleigh
4. Questions and comments from the public
5. Questions to District and County Councillors and comments on reports relevant to this meeting
6. Planning Applications for commercial sites and areas of significant development or interest
7. To review the Buckfastleigh Police Report for March 2024 (Appendix 4)
8. To note The Valiant Soldier grant award correspondence pending the second part of this payment as agreed at the Town Council meeting held on 22 November 2023 (Appendix 5)
9. Budget Analysis Report 01.03.24 – 31.03.24 (Appendix 6)
10. Bank Payments Report and Bank Statements 01.03.24 – 31.03.24 (Appendix 7)
11. Multi-Pay Card Statements January 2024 to March 2024 (Appendix 8)
12. Quarterly Bank Reconciliation January 2024 to March 2024 (Appendix 9)
13. Chair's Announcements
14. Councillor updates relevant to this meeting
15. Items requiring Urgent Attention
16. Summary of Key Messages



Judith M. Hart  
Town Clerk