



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that a Town Council Meeting**  
**at which your attendance is summoned will be held**  
**on Wednesday 18<sup>th</sup> September 2024 at 7.00pm**  
**Room 3 Buckfastleigh Town Hall**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Sue Clarke (Chair), John Bailey, Steven Burch, Joanna De Groot-Marzec, Ron Fox, Paul Georghiades and Sylvee Phillips

**AGENDA**

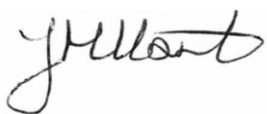
1. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
2. To approve and sign the minutes from the Town Council Meeting held on 21<sup>st</sup> August 2024 and review actions from these meetings (Appendix 1)
3. To receive and note the minutes of the Finance Committee held on 11<sup>th</sup> September 2024 (Appendix 2)  
  
To resolve the following recommendations from Minute Nos:  
24/12. To review ring-fenced budgets and make recommendations to full Council for the 2025/26 budget.  
24/13. Initial 2025/26 budget discussion pending the public consultation.
4. Questions and comments from the public
5. To consider a 1 Smaller Grant Application and 1 Larger Grant Application (Appendices 3 & 4)
6. Questions to District and County Councillors and comments on reports relevant to this meeting
7. Planning Applications for commercial sites and areas of significant development or interest

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Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

8. To review the Buckfastleigh Police Report for August 2024 (Appendix 5)
9. To discuss the remit of the Town Councils social media page
10. To note the External Auditor's Report and Certificate for 2023/24 (Appendix 6)
11. Budget Analysis Report 01.08.24 – 31.08.24 (Appendix 7)
12. Bank Payments Report and Bank Statement 01.08.24 – 31.08.24 (Appendix 8)
13. Chair's Announcements
14. Councillor updates relevant to this meeting
15. Items requiring Urgent Attention
16. Summary of Key Messages



Judith M. Hart  
Town Clerk