



BUCKFASTLEIGH TOWN COUNCIL
Notice is hereby given that the Annual Town Meeting
followed by a Town Council Meeting at which
your attendance is summoned will be held on
Wednesday 23rd April 2025 at 7.00pm
Room 3 Buckfastleigh Town Hall

The press and public are welcome to attend

To Members of Buckfastleigh Town Council:

Sue Clarke (Chair), John Bailey, Steven Burch, Joanna De Groot-Marzec, Ron Fox,
Paul Georghiadis and Sylvee Phillips

Annual Town Meeting

AGENDA

1. Introduction and welcome to the Annual Town Meeting
2. Apologies for absence and approval of the minutes from the Annual Town Meeting held on 17th April 2024 (Appendix 1)
3. A review of Town activities during the year and a look ahead to the future by Councillor Sue Clarke, Mayor of Buckfastleigh (Appendix 2)
4. Public Question Time

Town Council Meeting

AGENDA

1. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
2. To approve and sign the minutes from the Town Council Meeting held on 19th March 2025 and review actions from this meeting (Appendix 3)

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

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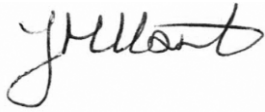
3. To receive and note the minutes of the Finance Committee held on 16th April 2025 including the draft End of Year Accounts 2024/25 (Appendix 4)
4. Newly co-opted Town Councillor welcome
5. Questions and comments from the public
6. Questions to District and County Councillors and comments on reports relevant to this meeting
7. Planning Applications for commercial sites and areas of significant development or interest
8. To receive the Teignbridge Citizens Advice Buckfastleigh Outreach Activity Report January to March 2025 (Appendix 5)
9. To review the Police Report for March 2025 (Appendix 6) and analysis of statistics for April 2024 to March 2025 (Appendix 7)
10. English Devolution White Paper Update
11. To receive and note the Be Buckfastleigh Hello Summer 2025 Report (Appendix 8)
12. Budget Analysis Report 01.03.25 – 31.03.25 (Appendix 9)
13. Bank Payments Report and Bank Statement 01.03.25 – 31.03.25 (Appendix 10)
14. Multi-Pay Card Statements January 2025 to March 2025 (Appendix 11)
15. Quarterly Bank Reconciliation January 2025 to March 2025 (Appendix 12)
16. To consider the new Long Term Agreement insurance renewal proposal (Appendix 13)
17. Chair's Announcements
18. Councillor updates relevant to this meeting
19. Items requiring Urgent Attention
20. Summary of Key Messages

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21. Motion to move into a Part II (private) session to discuss items of confidential business in accordance with Schedule 12A of the Local Government Act 1972 to resolve recommendations from Minute No. 25/04 of the Finance Committee held on 16th April 2025



Judith M. Hart
Town Clerk