



BUCKFASTLEIGH TOWN COUNCIL
Notice is hereby given that a Council Matters Meeting at which your attendance is summoned will be held on Wednesday 15th January 2020 at 7.30pm Room 3 Buckfastleigh Town Hall.

The press and public are welcome to attend

To Members of Buckfastleigh Town Council:

Andy Stokes, Pam Barrett, John Bailey, Sue Clarke, Huw Cox, Pamela Forbes, Ron Fox, Darren Greep, Gwena Harman, Kate Kayley, David Patrick and Sylvee Phillips

AGENDA

1. Apologies for absence and declaration of members' interests in accordance with the Council's Code of Conduct
2. Questions and comments from the public
3. To approve and sign as correct the Minutes of the Council Matters Meeting held on 11th December 2019 and review actions from this meeting (enclosed)
4. Budget Analysis Report 01.12.19 - 31.12.19 (enclosed)
5. Bank Payments Report and Bank Statement 01.12.19 - 31.12.19 (enclosed)
6. Quarterly Bank Reconciliation Report (enclosed)
7. Review of Meeting and Committee Structure (draft discussion and proposal enclosed)
8. Councillors updates regarding matters relevant to this meeting
9. Items requiring Urgent Attention
10. Summary of Key Messages

Judith M. Hart, Town Clerk

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

www.buckfastleigh.gov.uk

Email: clerk@buckfastleigh.gov.uk