



**BUCKFASTLEIGH TOWN COUNCIL**  
**Notice is hereby given that the Annual Town Council Meeting followed by a Town Council Meeting at which your attendance is summoned will be held on Wednesday 20<sup>th</sup> May 2025 at 7.00pm Room 3 Buckfastleigh Town Hall**

**The press and public are welcome to attend**

**To Members of Buckfastleigh Town Council:**

Sue Clarke (Chair), John Bailey, Steven Burch, Rod Denley Jones, Ron Fox, Paul Georghiadis, Cem Luscombe and Sylvee Phillips

**Annual Town Council Meeting**

**AGENDA**

1. Election of Town Mayor and Chair of the Town Council for 2026/27 and Declaration of Acceptance of Office
2. Apologies for absence, introductions, and declaration of members' interests in accordance with the Council's Code of Conduct
3. Election of Deputy Town Mayor and Deputy Chair of the Town Council for 2026/27 and Declaration of Acceptance of Office
4. Appointment of the Chair of the Finance Committee and Members of this Committee
5. Appointment of the Chair of the Tourism, Recreation and Community Development and Members of this Committee (if applicable)
6. Appointment of the Chair of the Personnel Committee and Members of this Committee
7. Appointment of Members to the Planning Review Group
8. Review and appointment of new/existing signatories to the Town Council bank account

Buckfastleigh Town Council, Town Hall, Bossell Road, TQ11 0DD Tel: 01364 642576

[www.buckfastleigh.gov.uk](http://www.buckfastleigh.gov.uk)

Email: [clerk@buckfastleigh.gov.uk](mailto:clerk@buckfastleigh.gov.uk)

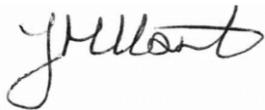
9. Appointment to the following organisations:
  - 1 Councillor to represent the Town Council at Victoria Park and swimming pool meetings
  - 1 Councillor to represent the Town Council at The Bungalow Youth Management Committee (when required)
  - 1 Councillor to the Ashburton & Buckfastleigh Wellbeing Centre League of Friends
10. The General Power of Competence – to note that the Town Council has not met the conditions of eligibility as defined in the Localism Act 2011 S1 and S1 96S The Parish Council’s (General Power of Competence) (Prescribed Conditions) Order 2012 due to not meeting the criteria for the number of elected councillors (must equal or exceed two thirds of its total number of councillors)
11. To review and adopt the Town Council Treasury and Investment Policy (Appendix 1)
13. To review the Biodiversity Policy and receive a summary of how the policy has been implemented in the previous 12 months (Appendices 2 & 3)
14. Public Question Time

## **Town Council Meeting**

### **AGENDA**

1. Apologies for absence, introductions, and declaration of members’ interests in accordance with the Council’s Code of Conduct
2. To approve and sign the minutes from the Town Council meeting held on 22<sup>nd</sup> April 2026 and review actions from this meeting (Appendix 4)
3. Questions and comments from the public
4. Questions to District and County Councillors and comments on reports relevant to this meeting
5. Planning Applications for commercial sites and areas of significant development or interest
6. To review the Buckfastleigh Police Report for April to May 2026 (Appendix 5)

7. Local Government Reorganisation Update
8. Transfer of Teignbridge District Council assets update, community consultation and what next in the process
9. To consider an initial proposal from The Valiant Soldier Museum and Heritage Centre regarding the management of the museum garden as a micro allotment for the benefit of the community and biodiversity
10. Budget Analysis Report 01.04.26 – 30.04.26 (Appendix 6)
11. Bank Payments Report and Bank Statement 01.04.26 – 30.04.26 (Appendix 7)
12. Chair's Announcements
13. Councillor updates relevant to this meeting
14. Summary of Key Messages



Judith M. Hart  
Town Clerk